



**YOUNG
CAMDEN
FOUNDATION**

**JOHN LYON'S
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Build Up Fund 2021 | Guidance Notes

Youth Crime Prevention & Organisational Development Grants.

Young Camden Foundation, in partnership with Camden Council Community Impacts and John Lyon's Charity, aim to support local youth organisations to access comprehensive and appropriate training in three distinct areas *1) Youth crime prevention, 2) Collaborating or sharing best practice on youth crime prevention schemes and 3) Organisational sustainability.* As a result, organisations will increase their knowledge, expand their skills, improve their technical capability and share their success with others. *Applying to the above areas can also give your organisation access the Finance Support Programme (in partnership with the Charities Aid Foundation -CAF- and to backfilling posts for training.* More information below.

Camden based organisations working with children and young people can apply for grants of between **£500 up to £3,000** to address their training needs in the above-mentioned areas. Please read this guidance carefully and the eligibility criteria before you apply.

There is approximately £45,000 in total to distribute. YCF encourages smaller size organisations, who have not accessed YCF funding before, to apply for this grant by ring-fencing £30,000. These organisations will have an income of less than £250,000 a year.

Please note that YCF will be running open & **free** training for all its member in the areas of: **Fundraising & Bid writing, Monitoring and Evaluation, Social Media and Digital Marketing.** If your organisation's needs lie within these areas of development, you will not be eligible to claim for the cost of this type of training but you will be able to apply for the cost of backfilling one or two people whilst attending this training (please see below for more detail).

Below you will find the outcomes expected for the three themes:

1) Youth crime prevention

2) Collaborating or sharing best practice on youth crime prevention schemes

3) Organisational sustainability (*this includes access to the Finance Support Programme – provided by CAF- and backfilling posts*).



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Your organisation can apply for one or all types of support.

1) *Youth Crime Prevention:*

Organisations can apply for training to improve their knowledge, understanding and skills in youth crime identification, prevention and supporting young people to build positive pathways. We encourage applicants to think about how the acquired learning can be shared within and across their organisation.

YCF encourages applications that can demonstrate **one** or more of the following outcomes:

1. Your organisation is able to create or enhance a model of youth crime prevention to support young people to create positive pathways.
2. Youth workers, managers, trustees and practitioners will:
 - Feel more equipped to support young people directly impacted by youth crime and its indicators e.g. mental health (trauma, anxiety), social isolation (fear of living the house), breakdown of family relationships, low educational attainment, school exclusion, county lines (periods of missing), and support young people to create positive pathways.
 - Achieve a better understanding of youth crime prevention across the organisation for example: creating a shared culture (braking barriers between trustees and front line staff,) or treating youth crime as an issue best placed within public health and the result of socioeconomic inequalities rather than a justice system one or other.
 - be more resilient and responsive to the needs of young people, particularly young people at risk of offending
 - be able to identify children and young people at risk, and referral pathways
 - Enable reflective spaces to better support front line staff at all levels of the organisation.

2) *Collaborating or sharing best practice on youth crime prevention schemes:*



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If your organisation has already developed, tried and tested a model of work or programme or a project, or scheme worthy of sharing with others in the area of youth crime prevention or early intervention you can apply for the time it would take you to train other organisations or share your knowledge and expertise with others.

The type of sharing or collaboration could include (but is not restricted to):

- Designing a toolkit (converting practice into guidance) and sharing it widely through either training, website or other media. This could include developing the toolkit in partnership with another organisation.
- Working closely with another organisation, so that they can use the toolkit and implement best practice, or a new crime prevention scheme in their own organisation.
- Offering training to one or more local organisations on a crime prevention model that has proven to be useful.

If your proposed model is not mentioned here, please do contact us to discuss before you apply.

3) Organisational Sustainability:

The grant can be used for training and professional development opportunities that will strengthen your organisation's resilience, development and financial sustainability especially within the context of COVID 19. Training and professional support may cover financial resilience, good governance, strategic planning, communications, forecasting, and cultural competency, amongst other themes. We encourage applicants to think about how the acquired learning will be shared within and across their organisation.

YCF encourages applications that can demonstrate the following outcomes:

1. Staff/trustees/volunteers attend training and access professional support to strengthen their organisation's financial resilience, development, and sustainability.
2. Organisations will explore opportunities to share their learning with the local children and young people sector.



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Access to the Finance Support Programme (by CAF):

On this occasion YCF has partnered with the Charities Aid Foundation (CAF) to offer consultancy support to organisations who want to invest time in planning their future. The CAF Finance Support Programme, offers bespoke support and resources to develop fundraising plans to ensure your organisation's sustainability. This programme will run from **October to December 2021** and will be provided by CAF. You don't need to apply for this programme. There will be an opt-in option as part of the application form to the Build Up Fund. **This programme will be offered to four organisations only.** To read more about CAF Finance Support Programme please see [here](#).

Please note that accessing this programme means you will receive in-kind support and there will not be any extra monetary support unless you are applying for any of the other areas of support as described in the Build Up Fund objectives including backfilling posts (see below).

If you would like to be considered to receive this bespoke support please tick the corresponding box in the application form. The aim of accessing the CAF Finance Support Programme is:

- 1) To develop a fundraising plan that will ensure the sustainability of the organisation.

Backfilling posts whilst in training:

YCF recognises that youth practitioners, staff and trustees are extremely busy responding to the needs of children and young people, therefore often find it difficult to take the time to attend training. A proportion of this grant can be used to backfill a post whilst staff/trustees/volunteers attend training.

Applications to backfill posts, or replace key youth workers, managers and other staff temporarily, to allow staff to attend training will be accepted as long as the training meets the outcomes stated above in one of the three areas. Please note there will be a limit as to how much an organisation can apply per day and you will need to explain how, and by whom,



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the posts will be backfilled. The cost calculation to backfill a post should be based on actual salaries¹ and take into consideration whether the staff member is part time or full time.

If your organisation were considering to be part of the Finance Support Programme ran by YCF in partnership with CAF, your organisation could apply for partially backfilling posts to invest some time on this programme. In the application you will find a tick box asking if you would like your organisation to be considered for the CAF Finance Support Programme. Please fill in the details on the Backfilling Posts section too.

How much can you apply for?

YCF will award its Camden-based members grants between **£500** and **£3,000** based on the type of youth crime prevention training or sustainability work your organisation would like to do. Please note that if you apply for the highest amount you will have to clearly justify what the money will be spent on. Please contact grants@youngcamdenfoundation.org.uk if you think that your organisation will need more than the stated amount.

If you would like to find out more or have any questions, we recommend you to join our [Virtual Drop-In](#) session on **Wednesday 15 September, from 12.00 m. - 1.00 p.m.** where you can have a chat with the Grants and Membership team.

For further sessions please keep an eye on YCF's social media and newsletter.

The deadline for applications is the **10 October 2021**.

Eligibility Criteria

Your organisation must be a member of Young Camden Foundation. Joining is free by filling out the online form: <https://www.youngcamdenfoundation.org.uk/members>.

¹ For example, if the salary of a youth worker is £25,000 a year, your organisation may apply for up to £90 per day plus the cost of the training. Or if the training is half a day then your organisation can apply for £45. Please note that there will be a top limit determined by the grants panel and based on average sector salaries. If the person you are replacing is a volunteer you cannot apply for backfilling the post, YCF suggest that their work is temporarily covered by another volunteer.



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1. You must be based and working in the London Borough of Camden with Camden residents aged 0 – 25 (and up to aged 30 with additional needs).
2. Charities, schools, and other not for profit organisations based in Camden can apply (excluding second tier organisations offering development services, training and support).
3. Your organisation has a bank account (registered in the name of the applicant organisation) into which a grant can be paid.
4. £30,000 has been ringed fenced to be distributed amongst smaller organisations, who have not received funding from YCF in the past and with an income of under £250,000.
5. Your organisation has a constitution.
6. Grants cannot be for religious training.
7. Grants cannot be for political training.
8. Grants cannot be for trips.
9. Applications for training on Fundraising & Bid writing, Monitoring and Evaluation, Social Media and Digital Marketing won't be eligible for funding.
10. You must be able to provide a current Safeguarding and Data Protection/GDPR Policy in support of your application.
11. All funded projects will need to conduct a Covid 19 compliant risk assessment.
12. All funded projects will need to fill in a simple monitoring and evaluation form containing a description of what has been achieved, the number of children and young people or staff benefiting from project and receipts of items purchased no later than three months after the training takes place.
13. The training should take place, ideally, between January and October 2021.
14. Your organisation's profile and projects must be uploaded to YCF's website.
15. Please note that second tier organisations providing training to other organisations are not eligible to apply for this grant.
16. YCF will consider applications received by **10 October 2021**. It will take us at least four weeks before we can give you an answer.

Resources

YCF has compiled a list of possible organisations that can provide training and support related to youth crime prevention and organisational development. This list is not exhaustive, and it is here just as a guide, but if you know of other legitimate sources of training and organisational development not listed here, we will accept them. Camden Council also has a free Learning and Development Resource for organisation working in



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To apply click here: [Build Up- CAF Application Form](#)