**Youth Service Volunteer Role Description**

Volunteers are an essential part of our organisation, working to assist youth workers, general assistants, support workers and young people in ensuring our beneficiaries get as much as possible out of all the activities. The role of our volunteers is to support AoD staff in delivering engaging activities to young disabled people during our term time and holiday projects. All volunteers have a level of responsibility towards AoD and are always expected to behave in a calm and professional manner. All volunteers should be enthusiastic and willing to take initiative when needed. During the holiday projects, a usual day will be from 9:30am until 3:30pm. In term time projects the usual day runs from 4pm until 7pm.

***Tasks involved may include:***

* Engaging with groups and individuals with a variety of disabilities
* Encouraging young people to take part in activities and projects
* Supporting young people and staff at lunch time
* General helping where needed
* Support on transport route where required
* Assisting staff with setting up activities and packing away
* Signing in and out of the sign in book
* Making young people feel welcome
* Leaving areas clean and tidy
* Take charge in games and tournaments
* Ensure all members are following the ground rules
* Be a good role model

***Essential qualities:***

* Ability to deal with challenging or inappropriate behaviour and the confidence to seek help and support where necessary
* Good interpersonal skills and the ability to establish rapport with people of all ages, abilities, and backgrounds
* The ability to always display a professional and calm approach
* Flexibility and a willingness to help where needed.
* Clear enhanced DBS check and willingness to complete all included trainings
* Good time keeping
* Work as part of a team